



UNITED STATES MARINE CORPS

MARINE CORPS BASE

QUANTICO, VIRGINIA 22134-5001

IN REPLY REFER TO:

5100

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AUG 22 2001

COMMANDING GENERAL'S POLICY LETTER 04-01

From: Commanding General, Marine Corps Base, Quantico

Subj: SAFETY POLICY FOR MARINE CORPS BASE, QUANTICO

1. In his Marine Corps Safety Campaign Plan, the Commandant emphasizes that safety and operations must interlock so completely that risk management and safety are a part of the planning and execution of all missions, exercises, and daily operations. Consequently, the military and civilian leadership of Marine Corps Base, Quantico, **must understand our safety programs and principles and incorporate them** into all daily routines and activities.

2. My safety policy is simple and direct. Safety must be built-in to every operation and task. The following is the foundation of a proactive and effective program.

a. Our Marines and civilian employees are our most precious asset. We must provide them with a safe environment to accomplish their mission.

b. All military and civilian leaders are responsible for continuously assessing risks, and for training their subordinates to safely accomplish their duties. This means ensuring that safety training for all workers, leaders, and supervisors is provided and attended.

c. Your unit's safety program is not an additional duty given to one person. It is everyone's responsibility. If you see a safety problem, you ensure it is identified, abated, and fixed. For commanders and division directors, while your executive officer or deputy commander may be tasked with execution of safety policy within your organization, you also must be engaged and visible. It is your program.

d. Safety is not paramount; our mission is! Safety, however, is an essential feature of our daily operations. It's a 24-hour process.

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3. It takes the vigilance of the commander to make a difference. I charge you, commanders, directors, and leaders to get the word out and look closely at your individual safety programs. Be involved.

This is leadership!



J. COMPOSTO

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